

## **Data Policy, for The Philosophical Society at OUDCE**

1. All members' personal data is held securely.
2. Such data is used solely for the purpose of communicating with members and sending copies of the annual Review.
3. A subset of the data (name and town/city) is shared with OUDCE administration, in order to support the ten percent discount for members.
4. A list of members' names (with town/city and country), is published annually in the Review.
5. The data is not shared with any other third parties.
6. The PhilSoc website does not use cookies, except for maintaining member login session while that session lasts. This session cookie contains only an encryption of the session's IP address.
7. All email communications with members are either addressed individually or use 'blind copies'.
8. Except when explicitly authorised, the Society website does not and will not show any personal email addresses.
9. When members leave the Society their data is held for eighteen further months, and is then deleted.
10. Members are free to request deletion of some or all of their data (though this may have an unavoidable impact on services being provided).
11. When members are reminded by email to renew their membership, a link is provided to allow members to securely review, and if necessary modify, their personal data held by the Society.
12. In the event of a data breach, all members will be notified of this by email. Members will also be notified of any change in the data policy.
13. Enquiries about personal data on the website should be addressed to [webmaster@oxfordphilsoc.org](mailto:webmaster@oxfordphilsoc.org). All other enquires about data should go to [secretary@oxfordphilsoc.org](mailto:secretary@oxfordphilsoc.org).

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